



# Specialist Payroll and Administrative Services

Outsourcing your payroll processing allows the experts to deal with all your employee administrative issues while you focus on the critical aspects of growing and developing your business.

WageSmart, a proud division of the EastCoast HR Group is an integrated payroll administration service ideal for small businesses struggling to manage costs associated with payroll as well as the pressures of time associated with running a business. WageSmart is practical, time-saving, compliant, efficient and accurate.

Proud member of



## BENEFITS TO YOU

- Assured legislative compliance
- Renewed focus on your core business
- Avoid penalties for non-compliance
- Executives, employees and contractors paid on time
- Time and cost-saving
- Efficient and accurate payroll
- Free initial consultation

## RATES, FEES AND CHARGES

- New client set up fee is **\$160 plus GST**
- With an exclusive\* 24 month contract, the set up fee of **\$160 plus GST** is eligible for a discount
- One-off set up fee per employee is **\$30 plus GST**
- For the exclusive 24 month contract clients, the one-off per employee set up cost is **\$25 plus GST**
- An additional processing fee per pay cycle – this is calculated based on the complexity of the pay structure.

\*Terms and conditions apply